

**ST JOSEPH'S CATHOLIC PRIMARY SCHOOL  
CRAYFORD**

**GOVERNORS CHARGING AND  
REMISSIONS POLICY**

**SPRING 2018**

**To be reviewed:      Spring 2019  
Resources Committee  
Mr Clarke**

## **Mission Statement**

**The teachers and governors of St. Joseph's provide a broad, balanced curriculum to enable each child to achieve the highest standards of education in a Catholic ethos.**

### **THE AIMS OF ST. JOSEPH'S CATHOLIC PRIMARY SCHOOL ARE:**

- to nurture the uniqueness of each individual as a member of God's family
- to ensure that the Catholic faith is at the heart of the whole school experience
- to create a well ordered supportive environment in an atmosphere conducive to learning where every child feels confident and safe.
- to create an atmosphere of reconciliation, where pupils can accept the consequences of their own actions, and be encouraged to make more responsible future choices
- to deliver a relevant curriculum with equal access for all pupils
- to encourage and support each child to achieve the highest standards of which they are capable
- to encourage each child to become a concerned compassionate member of society determined to promote justice and peace
- to promote good working relationships based on mutual cooperation and trust
- to provide a welcoming place for parents
- to work in harmony with the parish and the local community.

*Love, Learn, Live*

## **ST JOSEPH'S CATHOLIC PRIMARY SCHOOL CRAYFORD GOVERNORS CHARGING AND REMISSIONS POLICY**

*The Governing Body of St Joseph's Catholic Primary School recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.*

All schools are required to have a policy towards Charging and Remission for activities that take place in and out of school hours. St Joseph's Catholic Primary School operates the following policy:

### **Educational Visits During the School Day**

- a) It is proposed that where activities take place during school session time, parents will be invited to make voluntary contributions towards the total cost. Such activities would include swimming lessons, class outings, day visits and any group of visiting actors, musicians, etc. A pupil will not be debarred from taking part in the activity because the parents cannot or will not contribute, but the activity may not take place unless sufficient voluntary contributions are received to cover the cost.

### **Musical Tuition**

- b) Instrumental music tuition requested by parents will be charged. (Children who are looked after by the local authority are entitled to free tuition).
- c) Parents whose children borrow school instruments may be asked to make a voluntary contribution towards their upkeep and repair.

### **Educational Visits Out of School Hours**

- d) For any activity that takes place outside school session time (e.g. theatre visit), charges will be levied as appropriate.

### **Materials**

- e) Charges for craft and cooking materials may be levied where parents have indicated they wish to own the finished article.

### **Curriculum Enrichment**

- f) Voluntary contributions may be sought to cover miscellaneous expenses e.g. Christmas Parties.

### **Sports and Club Activities**

- g) Clubs and activities provided by third parties will be chargeable

## **Miscellaneous**

- h) The Headteacher, Resources Committee or Governing Body may levy charges for miscellaneous services up to the cost of providing such services, e.g. Photocopying.

## **Remissions**

In order to remove financial barriers from disadvantaged pupils, the governing body has agreed that some activities and visits where charges can legally be made will be offered at no charge or a reduced charge to parents in particular circumstances.

- Pupils in receipt of free school meals will receive a discount on all trips, this includes support with board and lodgings.
- Parents will be invited to contact the school for assistance with financial contributions.

We raise funds through the provision of community events and school activities for children. The Parents and Teachers Association charge children to attend evening Discos or other such entertainment. Children usually attend in sufficient numbers to ensure a profit is made for the Association funds, which are dedicated to providing additional resources for school.

Charging for Breakages, damage or loss subject to the school recognising that accidental damage can occur, the school will seek to recover the costs incurred as a result of any item of school property being damaged, broken or lost as a result of misbehaviour, thoughtless behaviour or carelessness.

Damage to books, equipment or fabric of the building is unacceptable and offenders are expected to make good the cost of such damage. Parents will be charged for willful damage by their children, to school property. In the event of books being lost or damaged, parents/carers will be asked to replace or refund the total cost of each book.

**Signed:** *M Lawrence*  
Chair of Governors

**Date:** 19/03/2018