

ST. JOSEPH'S PTA

Minutes – Monday 9th March 2015

The meeting commenced at 7.00pm in the school hall.

Present:

Susie Spinks (Chair)
Liz Short (Secretary)
Julie Beard (Treasurer)
Mrs Sinclair (President)
Clare Churchill (Staff)
Teresa Brady (Staff)
Jacqui Redpath (Staff)

Helen Topping
Caroline Schmidt
Tracey Cormack
Mark Bradley
Julie Daniels
Chris Price

Apologies:

Tinu Oladipupo
Tope Oso
Maria Ferrari
Tom Boshell
Suzanne Francis
Emily Tremain (Staff)
Wendy Rose
Nick Francis
Michelle Soan
John Smedley (Vice Chair)

Welcome:

All members signed in and apologies given.

Minutes from previous meeting agreed.

Susie advised the Committee that Michelle Soan has resigned due to other commitments. The PTA thanked Mrs. Soan for her contribution.

Old Business:

School Disco:

The school disco has been re-arranged to Friday 12th June.

New Business/Updates:

Quiz Night:

Date set for Friday 24th April. Liz confirmed she would arrange the questions and would organise a raffle for this event. Mrs. Sinclair confirmed her husband would provide a music round and Committee Members volunteered ideas with regards to rounds of questions. Mrs. Sinclair and Liz to mark answers on the evening. John Smedley confirmed he would comper for the evening and Mark reminded the school to provide wireless mikes for the evening. Julie confirmed she would arrange to purchase x 6 wine for the winners and booby prizes for the losing team, along with paper cloths for the tables. Julie to provide float on the night but Liz to remind teams to bring along lots of change in the PTA March Newsletter. Liz to provide envelopes for each table for 'Heads & Tails' game.

School Leavers Yearbooks:

Helen Topping confirmed she would speak to Wendy.

PJ Day:

Mrs. Sinclair spoke to Mrs. Truss with regards to having the PJ Day on the same day as the School Councils Cinema Night. Susie confirmed she would speak to Mrs. Truss to confirm details.

Summer Fete:

Confirmed for Saturday 4th July 2015. Susie ran through the list of stalls to confirm who was available. Please see list attached.

Bouncy Castle:

New volunteer needed to run bouncy castle. Also, Julie confirmed the PTA did not make a profit on this last year therefore it was suggested a price of £1 a turn or £3 unlimited access with wrist bands. To be discussed further.

Face Painting

Julie Daniels confirmed she was happy to do the face painting stall again but may need more help. She confirmed she would try to enlist further volunteers.

Beer Tent

Susie confirmed she would speak to Wendy with regards to obtaining a Licence. Mrs. Brady confirmed she would contact last year's volunteers to see if they wish to run this stall again. If they are unavailable, Chris Price volunteered to step in.

Archery

Liz to contact Emma to see if she wishes to run the Archery Stall.

Soft Toy Stall

Julie Beard would like to run a Soft Toy Stall and Liz confirmed she would request donations when sending out 'Summer Fete Letter' to parents.

Crayford Children's Centre

Liz confirmed she would contact them to find out if they wish to attend again.

Church Stall

Caroline confirmed she had informed the church that they would be allowed to run a stall again this year but the Committee agreed the church should donate the funds to the school as the PTA ran a stall at the Church's Christmas Bazaar and donated all profit to the church. Caroline confirmed she would relay this information. Caroline confirmed she was available for any stall we needed her on.

Stalls for Hire

Liz to send form to Mrs. Drummond. Mark confirmed he would contact the Sweet Stall.

Glass Stall

Susie confirmed the Lorraine Bradley would run a glass stall this year.

Ice Cream Van

Liz to send Susie details of the Ice Cream Man

Advertising

Posters to go up and letter to parents nearer the time.

Raffle

Liz to send out letters

Pony Rides

The Committee confirmed it would not use pony rides this year as the Emergency Services will be attending and it could be quite noisy.

Emergency Services

Liz confirmed a fire engine would attend for one hour only from 2pm. The Met Police would also be attending with a police car and Liz is to confirm times. The PTA is waiting to hear whether the London Ambulance Service is available.

Entertainment

Mark confirmed he would co-ordinate the entertainment. Mark confirmed he would contact the Irish Dancers and will speak to John's sister with regards to her Dance Troupe.

Storage:

Mrs. Sinclair obtained four quotations to build the storage cupboard; £1,779 £1,700, £1,350 & £1,200. The Committee suggested this was put on hold as this was not a priority at present.

Any other business / suggestions:

Julie Daniels requested docking stations for scooters and bikes. Mrs. Sinclair confirmed that unfortunately this was not possible due to lack of space.

Date of Next Meeting:

Monday 11th May 7pm

Liz Short (Secretary)

Date: 12th March 2015

Minutes Approved by the Chair

..... **Susie Spinks**

Summer Fete – Saturday 4th July 2015

<u>Committee Run Stalls</u>	<u>Committee Member or Volunteer</u>
Coconut Shy	Nick & Suzanne Francis
Bouncy Castle	To be confirmed
Book & Toy Stall (incl DVD's & Puzzles)	Emily Tremain & Husband
Bottle Tombola	Helen Topping
Face Painting, Tattoos etc	Julie Daniels & Jemma
Hook a Duck	Mrs. Sinclair
Children's Fun Stall	Sara Springall
Gardening Club / Eco Warriors	To be confirmed
Archery	To be confirmed
Children's Tombola	To be confirmed
Biscuit Decorating – Crayford Childrens Centre	To be confirmed
Mystery Prize Stall - Church	To be confirmed
<u>Stalls for Hire (£10 flat fee)</u>	
Jewellery	Mrs Drummond
Sweet Stall	To be confirmed
<u>Food & Refreshments</u>	
BBQ	Liz & Stu Short
Refreshments (Teas, Coffees, Juices, cakes)	Teresa Brady & Jacqui Redpath
Beer/Pimms Tent	To be confirmed
Candy Floss	To be confirmed
Krispy Crème	School Council
Ice Cream Van	To be confirmed
<u>Entertainment</u>	
Music & Compere	Mark Bradley
Raffle	To be confirmed
Pro-Soccer Matches	To be confirmed
Dance Troupe (name to be confirmed)	To be confirmed
Irish Dancing	To be confirmed