

St. Joseph's PTA

Minutes from meeting – 18th January 2016 at 1915

Present:

Susie Spinks (Chair)
Julie Beard (Treasurer)
Rachael Hadley (Secretary)
Mrs Sinclair (President)
Helen Topping
Emily Tremain
Liz Short
Tracy Cormack
Theresa Bradey
Jacqui Redpath
Clare Churchill
Emily Roze

Apologies:

Caroline Shmidt
Suzanne Francis
Nick Francis
Chris Price (Secretary)
Mark Bradley
Craig Squirrel
Glenroy Elias
John Smedley (Vice Chair)

The meeting commenced at 1920 and Susie went through the previous meeting minutes and summarised them.

- Shenstone school wish to borrow the Candy floss machine for Friday 22nd January, however a fault has been discovered. Mrs Sinclair will ask Mr Heron to have a look at it to see if it can be fixed. Julie Beard will then inform Shenstone whether it is still available.
- Mrs Sinclair ran through an update on spending. – White boards have been purchased and are being utilised. Money previously agreed for iPad program has not been spent yet as Mrs Sinclair is still in the process of reviewing which package or program is the best to purchase.
- Mark Bradley generously refused a contribution for the disco and did the music for free.
- School disco was the best attended yet. Raised £574 with only a small outlay of £20 for drinks and sweets.

New Business/Updates:

Quiz Night/Family night – Suggestions were put forward. Susie had recently received a new PTA magazine and there was a suggestion for holding a 'Bingo' night. After some discussion it was agreed that this should be adults only.

Date was agreed for Friday 18th March. 1930 for 2000 start.

John Smedley is not available to compare.

- Is anyone else willing or able to compare on this evening?

The Inflatable day – Date agreed Friday 20th May. After school.

The idea to sell £5 Wrist bands prior to the day will be confirmed once costings have been sought and the numbers of children permitted per inflatable has been confirmed. It will also be confirmed if this is staying 'In house' to SJS children or whether the event can be opened up to others. Susie tasked with finding out details.

Refreshment stall selling drinks and the Ice Lolly stall to be there on the day too.

Leavers Books – Helen Topping is in the process of completing these. Final draft to be in to the company by 20th June. Order will be dispatched by 5th July. All year 6 names have been input.

Theresa Bradey agreed to take photos of the class for the presentation book.

Books will take 24 hours to print once proof read and finalised on the computer and order has been placed.

School Summer Fete – Date agreed Saturday 2nd July.

Sylvera dance school has been booked in to perform already by Susie. Fete is slightly earlier this year as Sylvera have their own show the following week and also so as to avoid other schools in area.

Secretary to email or contact local schools to advise them of this date and to obtain knowledge of confirmed dates for their fetes. – Rachael has agreed to do this.

TBC whether Mark Bradley is available for music. Liz Short will make contact with him to confirm the date.

Pantomime – Last year's sales were very good. The Panto itself was good. This year's production at The Orchard Theatre is Snow White and the seven Dwarfs. This has already been booked by Julie for Sunday 11th December 2016 at 1700.

Agreed ticket sale price of £18.50 to include a free ice cream. Julie is dealing.

The ticket price has increased by £1.50 this year.

Stage lighting – Glenroy Elias was absent. No costings known as yet. Mrs Sinclair will obtain 3 quotes for this.

School Disco – Date has been confirmed of Friday 29th April. PTA members to help out. Secretary to send out an email to PTA Members/volunteers to see who is available to help on the night.

Any Other Business:

- Mrs Sinclair asked for some funding towards the cost of celebration week for refreshments and advertising the school being 150 years old. An amount of £500 was suggested and agreed.

Open day for past staff, pupils, PTA etc. is on Tuesday 7th June at 1400. Secretary to send out an email to see who is available to help with refreshments etc. on the day. – Rachael tasked with this.

- Mrs Sinclair requested some bunting be made for the school which is reusable, but that can be hung for the celebration week. – Rachael to speak to her contact regarding this.

A banner advertising the 150 years celebration also to be quoted for. Mrs Sinclair to draw up a draft of what she would like. This can then be quoted and an order placed. Banner to be hung out the front of the school. – Rachael to liaise.

- Susie to re-establish 'Ice Lolly Friday' in the warmer weather.
- Rachael to supply an Easter Bunny costume for KS1 children on Thursday 24th March for their Easter egg hunt. – Volunteer needed to dress up.

- It was established that the PTA Cupboard has plenty of room in it to start collecting for the summer fete.

The date for the next meeting is Monday 7th March at 1900

Rachael Hadley
Secretary.

Signed by Susie Spinks.....
Chair.