

St. Joseph's PTA

Minutes from meeting - 8th June 2016 at 19:00

Present:

Susie Spinks (Chair)
Julie Beard (Treasurer)
Rachael Hadley (Secretary)
Chris Price (Secretary)
Suzanne Francis
Helen Topping
Clare Churchill
Theresa Bradey
Jacqui Redpath
Emily Roze
Caroline Schmidt

Apologies:

Mrs Sinclair (President)
Emily Tremain
Mark Bradley
Craig Squirrel
Tracey Cormack
Liz Short

Minutes from Previous Meeting 25th April

The Minutes were approved.

Inflatables Event:

Mrs Sinclair asked that the Committee noted her thanks to all who helped to make the inflatables Event a success. All agreed that the children enjoyed it and it is an event that we will look to repeat in the future. It was noted that most agreed there should also be a lower price admission for pre-school age siblings.

School Disco Friday 29th April:

Thanks to all the volunteers who made this a success, in particular Mark Bradley who again provided the music.

Ice Lolly Friday:

Volunteers have been arranged to cover the next couple of weeks.

School Fete:

The Committee ran through the list of stalls and schedule of events and identified points of action and areas requiring confirmation, and other decisions, as follows

- Susie to confirm if Maria Ferrari will be managing a stall with the Gardening Club.
- Refreshments stall to have access to ice lollies and ice creams (from ice lolly Fridays) as a stand-by in case the ice cream van doesn't turn up.
- Book and Toy stall will not run this year. It was felt that it doesn't raise enough money to warrant the effort spent in organizing it.
- With the above stall not running, Julie may add to the Lucky Dip by purchasing some items to include in addition to those donated (wrapped) by parents.

- Suggestion of jar left in staff room for loose change for possible sand-in-a-cup game.
- Secretaries to prepare a letter to go out early next week appealing for urgent donations of soft toys, also to include raffle tickets and money tree envelopes.
- Volunteers reminded to please prepare their own signs for their stalls.
- Rachael to see if she can arrange for a money tree to be made in time for the fete.
- The Sweet Stall will also sell helium balloons. Rachael to look into costs.
- Mark Bradley has confirmed availability to dj at fete.
- Committee agreed to purchase a gas bbq, to be kept at the school for future events. Emily Roze to arrange. Query regarding storage of gas cylinder, may need a volunteer to keep at their home.
- Richard Schmidt has kindly provided a significant number of drinks for sale from the Refreshments stall. Details confirmed with TA staff.
- Someone to check if we have enough disposable cups for Refreshments/Beer stalls.
- Pro Soccer – Mrs Sinclair to confirm attendance.
- It was decided that the proposed Punch & Judy show was too expensive and may be of limited appeal to children.
- Programme & Poster design – Secretaries to contact Liz and arrange timely printing with school office.
- A volunteer required to sell raffle tickets on day of fete.
- New volunteers confirmed as Jo and Sam McMullen, Natalie Pulford, Aleks Suchan (helping on sweets stall). Matt Lawrence may be able to help on beer stall, to be confirmed.
- Risk Assessment – Mrs Sinclair to confirm if required.

Yearbooks:

Thanks to Helen, who has now completed the year books.

Pantomime:

Details sent out in a letter to parents 8th June.

Other Business:

Sports Day help. Helen and Suzanne will serve refreshments. Cake donations are welcome. A non-Year 2 parent volunteer would also be helpful so they can watch the relevant races.

Sainsburys offer a payment of hours worked for employees who volunteer for a charity. So staff supporting the school can complete a claim form that entitles the school to claim up to 200 hours. A number of parents work at Sainsburys and this could be a useful revenue source.

[The date for the next meeting not confirmed but will be in the Autumn Term 2016](#)

Chris Price

Signed by Susie Spinks.....

Secretary.

Chair.