

Total profit for event £604.26

Some feedback to pass on following the event:

- Briefing needed to be listened to more thoroughly as year on year things do change and we need to be aware of those changes;
- For future events, volunteers will be requested to sign guidance to ensure that they had received sufficient pre-briefing, thus covering the school and the safety of all those involved;
- PTA helpers will be requested to stay after events to help tidy up – **this will be required for the fete** and will be included in future guidance notes. Many hands make light work!
- Hot dogs sold really well. Some children asked if there was any other food available. Next time we could look at having more varied food options;
- More change for floats;
- Discrepancies on wristbands sales – children missing off train and children missing wristbands who had paid.

Many thanks to all, a great event and lots of money raised.

Tuck Shop

Selling well. If there's bad weather on the day (such as a few Friday's ago) then lolly sales will be cancelled for that week.

Livermores

23 boards have gone up, from the original 25 that had been made. **The Chair would follow up with Livermores on 2 outstanding boards.**

Labels

Charmaine has set up a PTA account with mynametags.com. Every order means the school receives 20%. A notice (including samples) will go out to new parents with their induction packs, with a further notice being sent to all parents before the end of the school year. Returns of money will go to the PTA account.

New Business/Actions

Summer fete

Need about another 5 helpers. Laura can do ½ day – 1pm-3pm. Both Charmaine and Emily volunteered to be floater helpers on the day.

The Headteacher is going to use the school gate as an opportunity to ask for volunteers. Stalls needed to be manned are:

- Bottle tombola – needs 1 extra helper
- Face painting/glitter tattoos/coloured hairspray – needs 1 extra helper (Laura volunteered to help). **Need extra coloured hairspray this year**
- Bouncy castle - needs 1 extra helper
- Sumo suits - needs 1 extra helper
- School uniform stall - lead helper needed

- Hoopla game - needs 1 extra helper

Stalls

41 stalls booked, 31 of which are ours. **Chair to finalise event timings and pass to Caroline for the fete programme** - drum teacher needs to be told time.

- No African food stall this year, although there will be other cultural food stalls
- Sumo suits booked (adult and children)
- The dance school charged £15, to perform. The original dance school booked can't perform (or have stall either)
- There will be no internal stalls, the whole field will be utilised – the hall will now not be used.

Laser tag guns had been purchased (by Rachael) at a cost of £24.99 (reduced from £150). There was a discussion about whether they could be used for the fete (held in the infant playground) and it was agreed that it would be feasible as long as it was tightly controlled. **Nicky to check with Dan if he would be willing to run**. It would be a timed game (5 mins) with 4 children per time. If, on the day, it was not working well, then we would call a halt on it. The PTA happy to reimburse Rachael for the £24.99 purchase price.

Nicky had arranged for a Slime Factory poster for stall (free of charge from a contact) and may also be able to get one for the Laser tag guns. **Nicky to pass on details so we can thank her contact officially.**

Additional stalls for 2018:

- Hoopla
- Sand in a cup
- Ladder game (can use school's bean bags) – 50p a go, can win £1 back
- £1 in the bucket – an extra fundraiser upon entry. **Headteacher to check with Governor's who can help**

Head to check with Mrs Truss if iPad works outside. An iPhone could be used as a personal hotspot to run it if the WiFi wasn't an option.

It was agreed that a complimentary breakfast would be provided to all those early birds arriving to set up on the day of the fete (those on site before 10am). Something along the lines of a bacon roll/croissant/tea or coffee.

There were now 15 raffle prizes – **the PTA thanked the Chair for her tireless efforts in securing these.**

The £20 Sainsbury voucher which had been received as a raffle prize will be donated to the school for the upcoming big breakfast (to go with the £40 the school had received separately). We will still thank Sainsbury's on the fete programme.

Fete DJ – Rob Clarke – he will need to hire speakers at a cost of around £100 – **Chair to finalise details with him asap.**

Fete Shopping

Nicky, Caroline, Emily and Rachael all have shopping lists for the fete. Charmaine suggested having a look at [mysupermarket.co.uk](https://www.mysupermarket.co.uk) to help secure best costs.

GDPR Data

We had a discussion regarding GDPR. **Caroline would undertake the GDPR PTA questionnaire that the Chair would forward.**

Caroline will take a look at GDPR as a whole and put together a set of guidelines for the PTA to adhere to (most likely during the Summer break before the start of the new school year).

Fete site plan – list of stalls to go to Mrs Sinclair along with site plan.

Any other business

- Date for next meeting: Thursday 5th July, 7pm.
- The Chair thanked all those who had attended and brought the meeting to a close.