

St. Joseph's PTA

Minutes from meeting – 4th October 2017 at 19:00

Present:

Mrs Sinclair
Rachael Hadley (Chair)
Chris Price (Secretary)
Emily Roze (Treasurer)
Ann-Marie Newbold
Helen Topping
Margaret Kirkum
Emily Tremain
Jacqui Redpath
Nicky Crawley
David Rodriguez
Steph Harris
Laura Cook
Caroline Schmidt

Apologies:

Liz Short (Secretary)
Suzanne Francis
Clare Churchill
Julie Beard
Theresa Brady
Xenia Chemello
Mark Bradley

The meeting followed the AGM which commenced at 19:00

Noted:

The AGM saw all Committee roles stood down. Elections followed in which roles were agreed as:

Chair: Rachael Hadley was nominated by Emily Roze, seconded by Emily Tremain.

Vice-Chair: Steph Harris was nominated by Jacqui Redpath, seconded by Caroline Schmidt.

Treasurer: Emily Roze was nominated by Rachael Hadley, seconded by Chris Price.

Secretary: Liz Short was nominated by Rachael Hadley, seconded by Chris Price. She will share the role with Nicky Crawley, nominated by Steph Harris and seconded by Helen Topping.

It was agreed that nominees would assume their new roles following this meeting.

Rachael welcomed the members to the meeting and thanked new members for attending.

Rachael provided a Chair's Report summarizing the PTA activity for September 2016-August 2017. She thanked all volunteers for their continued support and noted thanks to Mark Bradley for his services at school discos over recent years.

Emily Roze provided a Treasurer's Report. She noted particular thanks to Gemma Hopwood for providing matched funding via Barclays.

Minutes from Previous Meeting 19th June

The Minutes were approved.

Old Business:

Accounts:

The PTA account balance is currently at £8,092.49.

Ice lolly freezer:

This was purchased prior to the summer fete and used there. It was felt that sales of ice lollies might benefit if a colourful wraparound poster could be obtained to highlight the fridge. Rachael will look into costs. David Rodriguez volunteered to look into possibility of putting freezer on castors to aid mobility.

Gazebo:

The new gazebo found to be damaged at the school fete has been replaced.

Summer Fete de-brief:

Face painting continues to be very popular and the volunteers have requested more help for next year, to enable them to spend some time enjoying the fete and accommodate toilet and refreshment breaks. Anyone with any face-painting skills who can help are encouraged to let the PTA know.

It was noted that a number of people were disappointed at the absence of Pimms on the beer tent.

It was noted that soft toys need to be requested well in advance of the summer fete to provide enough time to prepare them for the stall.

It was noted that the bbq proved popular again and would benefit from having four volunteers (2 cooks, 2 handling payments).

It was noted that 1 or 2 extra people providing floating help at the fete would be useful to assist Rachael and anyone else where required - for example selling raffle tickets.

The committee agreed to purchase a new archery set for the next fete.

It was noted that the fete would benefit from the use of a few more tables - some stalls are cramped, whilst the fete also relies on some volunteers bringing their own tables and use of church tables. The committee agreed to purchase up to 8 new tables depending on available storage space.

There have been some requests for a second-hand school uniform stall. This was discussed by the PTA but it was noted that when this was offered in previous years it took a lot of effort (washing, ironing etc) and didn't prove particularly popular.

There have also been some requests for a stall selling new school items, particularly for incoming Year R pupils, who might be visiting the fete prior to joining the school. This will be considered by the PTA when planning for the 2018 fete begins.

It was noted that slices of gateaux at £2/slice were particularly popular.

Ideas for use of the field, beyond football, were encouraged. Suggested ideas included a climbing wall, pony rides and more choice of inflatables.

Panto tickets:

Tickets are now sold out. Thanks noted to Julie Beard for organizing the sales again this year. It was noted that as the Orchard have raised prices this event is becoming less profitable and more difficult to sell tickets for, especially given that this year the school

were only able to purchase tickets for a mid-week night. An alternative fund-raising opportunity may need to be considered.

New Business/Updates:

Ice lolly / Tuck Shop Fridays:

New volunteers to sell in the Junior playground required this year. Emily Tremain and Caroline Schmidt have agreed to help. It was suggested that an alternative to lollies be provided for the colder months. Caroline Schmidt and Margaret Kirkum agreed to look into purchasing items such as sweets and chocolate for a 'tuck shop' style sale.

Leavers Books

Helen Topping has agreed to continue working on the leaver's books.

PTA Discos:

The committee agreed to provide a disco on Friday 10th November and Friday 23rd March. Volunteers are encouraged to notify the PTA of their availability. Rachael will look into sourcing a DJ.

Quiz Night:

The PTA will look to hold a quiz night (for adults only) on Friday 2nd February 2018.

PTA on Facebook:

Facebook users are encouraged to search for and like 'St Joseph's PTA' to keep up with PTA news.

Sponsorship:

Livermores Estate Agents currently sponsor the PTA providing two financial contributions a year and a donation of paper, in return for their branding on fete advertisement material. Rachael to see if sponsorship can be extended, perhaps to include advertising on 'For Sale' boards and the like.

School Lottery:

The committee encourages parents to sign up to the school lottery. It was noted that it is quick and easy to set up a direct debit, which can be cancelled at any time. A draw takes place each week, and there is a guaranteed winner from the school group each week. There is also a weekly national draw so members automatically have a chance to win £25,000 too. It was agreed that communication from the PTA will go out to parents again soon, explaining how the lottery works, in the hope that more people sign up for this very effective fund-raiser.

DBS Checks:

New PTA members are encouraged to visit the school office to obtain forms for applying for DBS clearance. This is useful if they wish to assist at events such as school discos and class outings.

[The next meeting will take place Wednesday 22nd November 2017](#)

Chris Price
Secretary.

Signed by Rachael Hadley.....
Chair.